

# Tracking an Oil Sample After Shipping

When sending an oil sample for analysis, it's important to retain the applicable paperwork and tracking information. Without it, locating a sample can be very difficult. The most important number is the 11-digit barcode number located on the sample form in four different locations (highlighted below).



00000A00000

## ADVANCED OIL

Kit Questions or Additional Testing: 715-395-0222  
 Test Results or Equipment Changes: 877-458-3315  
 Customer Service: custserv@eoilreports.com



0 0 0 0 0 0 A 0 0 0 0 0 0

**Oil Analyzers**  
INC

Receive your report by:  Email  Mail  Both

### SAMPLE SUBMISSION INSTRUCTIONS

**\*\* Cannot Submit First Sample Online \*\***



00000A00000

APPLY TO SAMPLE

Date Sample Taken

Component ID

RETAIN FOR YOUR RECORDS

Date Sample Taken

Component ID

00000A00000

Complete the sample information form to the right →

Apply label to sample jar

Ship sample to laboratory  
*Prepaid USPS/UPS labels to Indianapolis, IN cannot be re-addressed to a different location*

Access report online via HORIZON®  
[www.eoilreports.com](http://www.eoilreports.com)

### ONLINE ACCOUNT ACCESS

Log into HORIZON to review sample reports

**SMALL RETURN ADDRESSES ARE FOR NON-POSTAGE PAID KITS ONLY**

*NOTE: Prepaid USPS/UPS labels to Indianapolis, IN CANNOT be re-addressed to a different location.*

OIL ANALYZERS LAB  
 7451 WINTON DRIVE  
 P.O. BOX 68983  
 INDIANAPOLIS, IN 46268

OIL ANALYZERS LAB  
 10910 W. SAM HOUSTON PKWY N  
 STE 700  
 HOUSTON, TX 77064-9903

OIL ANALYZERS LAB  
 P.O. BOX 30820  
 3060 CALIFORNIA AVE, STE B  
 SALT LAKE CITY, UT 84104

### 1 ACCOUNT INFORMATION (ACCT: OILANA)

Company Name \_\_\_\_\_  
 Contact \_\_\_\_\_  
 Address \_\_\_\_\_  
 City / State / Zip Code \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Email \_\_\_\_\_

### 2 SAMPLE INFORMATION Baseline Reference

Component ID \_\_\_\_\_  
 Secondary ID \_\_\_\_\_  
 Component/Fluid Type (check one)  
 Engine  Gasoline  Diesel  Natural Gas  
 Transmission  Auto  Manual  Other  
 Bearing  Compressor  Differential  Turbine  
 Hydraulic  Gear  
 Position:  Front  Rear  Left  Right  Center  Chassis  
 Date Sample Taken \_\_\_\_\_

Fluid Time \_\_\_\_\_  
 km  hr  mo  
 mi  day  yr  
 Component Time \_\_\_\_\_  
 km  hr  mo  
 mi  day  yr  
 Fluid Changed  Yes  No  
 Filter Changed  Yes  No  
 Amount of Fluid Added Since Last Change \_\_\_\_\_  
 qt  gal  L  pt  unknown

Misc \_\_\_\_\_  
 Comments \_\_\_\_\_

### 3 COMPONENT INFORMATION (For first-time samples or changes only)

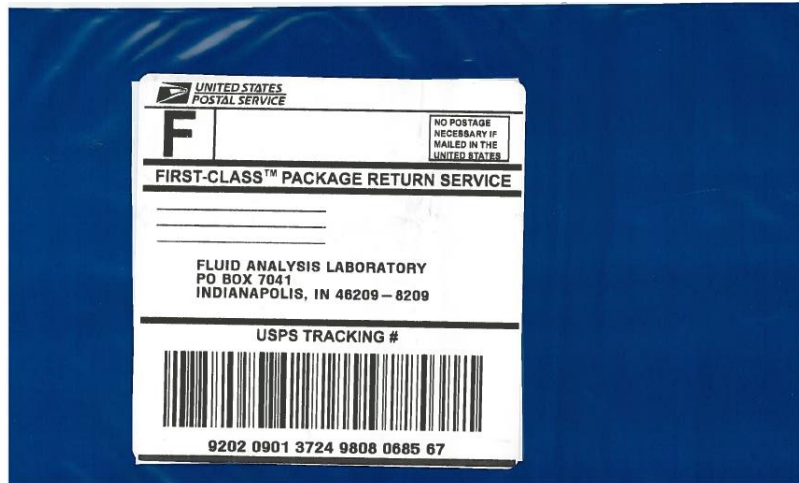
Manufacturer \_\_\_\_\_  
 Model \_\_\_\_\_  
 Product Mfr \_\_\_\_\_  
 Product & Viscosity Grade \_\_\_\_\_  
 ISO  
 SAE

OILUS 06/20

The lab uses this number to track the sample, from when it first arrives all the way through testing. If you have previously sent a sample and have a HORIZON account (the online portal for sample management), you can enter this barcode number to determine if the lab has received your sample and whether it's gone into the lab for testing. The barcode also tells the lab what type of testing to perform, so be sure to use the proper barcode for the fluid being submitted. You can't use an oil barcode for a coolant sample (or vice versa). If you do, the sample will be put on hold. The left side of the sample form has two stickers that contain the barcode number. The top sticker goes on the sample bottle submitted to the lab and the bottom sticker can be applied to your maintenance records or left on the form and retained for tracking.

In addition to the sample barcode number, be sure to retain the shipment tracking number. The prepaid shipping test kits (USPS or UPS) include a shipment tracking number that can be used to determine

the location of your sample. For KIT01 (USPS), the number is located on the blue mailer.



Copy or take a picture of the tracking number before sending the sample. For the KIT02 (UPS), a separate sticker is included at the bottom of the label that can be retained for reference.

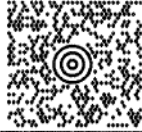
OAI LABORATORIES  
(877) 458-3315  
7451 WINTON DRIVE  
INDIANAPOLIS IN 46268-5103

1 LBS

1 OF 1

RS

SHIP TO:  
OIL ANALYZERS INC  
7451 WINTON DRIVE  
INDIANAPOLIS IN 46268



IN 462 9-03



**UPS GROUND**

TRACKING #: 1Z W94 84R 90 5166 9790



BILLING: P/P  
DESC: OIL SAMPLE FOR TESTING  
RETURN SERVICE

WS 21.0.23 Zebra ZP 450 15.0A 04/2022

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For information about UPS's privacy practices or to opt out from the sale of personal information, please see the UPS Privacy Notice at [www.ups.com](http://www.ups.com)

**Tracking Number :**

**1ZW9484R9051669790**

**PLEASE RETAIN COPY  
FOR YOUR RECORDS**

If you purchased a non-postage-paid kit (KIT06), acquiring tracking information is your responsibility.

If the tracking numbers (sample and shipping) are not retained, locating the sample will be difficult or impossible, so be sure to keep both forms of tracking until your sample testing is complete.