

INSTRUCTIONS FOR OIL ANALYSIS SAMPLE FORM



ADVANCED OIL

Kit Questions or Additional Testing: 715-395-0222
 Test Results or Equipment Changes: 877-458-3315
 Customer Service: custserv@eoilreports.com

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Oil Analyzers
INC.

SAMPLE SUBMISSION INSTRUCTIONS



APPLY TO
SAMPLE

Date Sample Taken

Component ID

RETAIN FOR
YOUR RECORDS

Date Sample Taken

Component ID

00000A00000

** Cannot Submit First Sample Online **



Complete the sample information form to the right →



Apply label to sample jar



Ship sample to laboratory
 Prepaid USPS/UPS labels to Indianapolis, IN
 cannot be re-addressed to a different location



Access report online via HORIZON®
www.eoilreports.com

ONLINE ACCOUNT ACCESS



Log into HORIZON to review sample reports

**SMALL RETURN ADDRESSES ARE
 FOR NON-POSTAGE PAID KITS ONLY**

NOTE: Prepaid USPS/UPS labels to Indianapolis, IN CANNOT be re-addressed to a different location.

OIL ANALYZERS LAB
 7451 WINTON DRIVE
 P.O. BOX 68983
 INDIANAPOLIS, IN 46268

OIL ANALYZERS LAB
 10910 W. SAM HOUSTON PKWY N
 STE 700
 HOUSTON, TX 77064-9903

OIL ANALYZERS LAB
 P.O. BOX 30820
 3060 CALIFORNIA AVE, STE B
 SALT LAKE CITY, UT 84104

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Sample reports sent by email only, include email below

ACCOUNT INFORMATION

(ACCT: OILANA)

Company Name

Contact Joe Smith

Address 1234 Main St.

City / State / Zip Code Superior, WI 54880

Telephone 715-555-5555

Email jsmith@email.com

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SAMPLE INFORMATION

Baseline Reference

Component ID Joe's Truck

Secondary ID 2022 Silverado 5.3L

Component/Fluid Type (check one)

Engine Gasoline Diesel Natural Gas
 Transmission Auto Manual Other
 Bearing Compressor Differential Gear Turbine Hydraulic

Position: Front Rear Left Right Center Chassis

Date Sample Taken 8-21-23

Fluid Time 7,500

km hr mo
 mi day yr

Component Time 97,356

km hr mo
 mi day yr

Fluid Changed Yes No
 Filter Changed Yes No
 Amount of Fluid Added Since Last Change qt gal L pt unknown

Misc

Comments

3

COMPONENT INFORMATION (For first-time samples or changes only)

Manufacturer GM

Model 5.3L V8

Product Mfr AMSOIL

Product & Viscosity Grade ASL, Signature Series 5W-30 ISO SAE

OILUS 10/23

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Follow these guidelines when submitting fluid samples to ensure your information is processed as quickly as possible.

ACCOUNT INFORMATION

Be sure you are using the correct sample kit for the type of sample you are sending to the lab. Sending a sample with the incorrect sample kit will put it on hold when the lab receives it and delay testing. The upper left of the sample form indicates which kit you purchased.

If this is your first time testing, you cannot submit the sample information online as you do not yet have an account. Once the lab receives your sample, an account will be created for you based on the information provided on the sample form.

Fill out the Account Information section accurately and completely. You can leave the first line blank unless you have an Oil Analyzers account number already. Do not forget to include your email address as that is where your reports will be sent. When your first sample is received by the lab, you will receive an activation email from Horizon, the online sample portal, so you can set up your online account. **THIS IS REQUIRED FOR YOU TO RECEIVE YOUR SAMPLE RESULTS.**

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SAMPLE INFORMATION

The Component ID is how you want to identify the equipment from which the sample was taken. It is **not** the 11-digit number listed on the sample stickers. For example, fleets typically number their equipment or trucks, so one Component ID could be "Truck 28" or "#1423." Use the same Component ID on future samples so your unit sample history will be connected.

- Secondary ID is not required, but can be used for additional identification, such as year or engine size.
- Only select one Component/Fluid Type. This is to identify from which type of application the sample was taken.
- Position is typically only applicable to differential samples (i.e., front or rear differential).
- Fluid Time is the amount of miles/km or time on the sample.
- Component Time is the total amount of miles/km or time on the vehicle or equipment.
- If the fluid or filter was changed after you took the sample, check the applicable boxes.
- If fluid was added for top-off during the interval, indicate how much on "Amount of Fluid Added Since Last Change."

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COMPONENT INFORMATION

The Component Information section is for first-time samples of equipment or if you changed the product being used in that component.

- **Manufacturer** refers to the manufacturer of the component (e.g., GM, Ford, Cummins, etc.).
- **Model** refers to engine or equipment specs (e.g., 5.3L V8, 6.7L Power Stroke, ISX 15, etc.).
- **Product Mfr.** refers to the fluid brand that is being sampled.
- **Product & Viscosity Grade** refers to the name of the product and its viscosity.

TIPS FOR SUBMITTING FLUID SAMPLES

- Once your account is set up, you can use your account number under the “Account Information” part of the sample form. You do not need to fill in the contact information if writing in your account number.
- Retain the 11-digit barcode number from the sample form and your shipping tracking number so your sample can be located if it gets lost.
- Use Horizon (eoilreports.com) to manage your samples and equipment. Once your Horizon account is activated, you can submit sample information online and you will not need to send in the paper form.
- If something is missing from your kit, call 715-395-0222.
- Standard turnaround time for testing is 1-2 days after the lab receives and registers the sample.
- Add-on testing and rush requests are available for an additional charge. Call 715-395-0222 for these services.